



Program Manager

Constellation Aviation Solutions (CAS) is a prime support contractor providing surveillance, telecommunications, and automation technical services to the FAA. We are seeking a full-time motivated, responsible Program Manager ready to join our team of professionals who interact directly with our customers to bring about modernization to government mission-critical systems and infrastructure. *This position is contingent upon successful award of the contract and customer approval.* It is also a hybrid position.

As the Program Manager, the successful candidate will be responsible for but not limited to the following:

- Developing and executing all aspects of the contract including project scope, schedule, and budget
- Serving as the company's primary customer interface on the contract
- Collaborating with customer stakeholders to understand their requirements and providing day-to-day oversight and direction to the CAS team to meet customer goals and objectives
- Leading program and technical meetings/telcons and internal/external program discussions
- Leading a team of ~70 geographically dispersed technical, financial, and program execution professionals
- Leading the development and delivery of quarterly customer program reviews addressing ongoing/completed tasks, awarded tasks financial statuses, pending contractual actions, staffing, and updates on identified risks and their mitigations
- Managing Task Order awarded values, funding levels, projected funds depletion, and performance period
- Recruiting, onboarding, training, and retaining staff to achieve customer goals and objectives
- Enforcing work standards and processes to optimize outcomes
- Developing subcontractor work scopes and deliverables
- Managing subcontractor(s) performance and financial budgets
- Leading technical task order proposal responses and assisting with developing LOEs
- Developing transition in/out plans, project plan, quality control plan, SOP, project schedule, and monthly status and financial reports
- Meeting revenue/profit goals
- Performing internal monthly program status reviews addressing Task Order technical and financial performance, staffing, pending contractual actions, and risks

QUALIFICATIONS:

- Must be a US citizen
- Must hold a bachelor's degree in business, engineering, mathematics or science
- Must have a minimum of 10 years of relevant experience with similar contract size and scope
- Must hold a PMP certification or a minimum of 5 years managing a similar size team
- Strong organizational skills with the ability to manage multiple projects and prioritize tasks effectively
- Ability to think strategically and develop innovative solutions that solve customer concerns
- Must be able to read, write, and speak English fluently



- Must be proficient in using the MS Office Suite including MS Project, Teams and collaboration tools
- Must be familiar with the AMS
- Candidate must be able to pass a drug screening as part of the Pre-employment process

LOCATION: This position will reside in the Metro Washington, DC area in order to be able to report into the customer's offices for meetings.

TRAVEL: It is estimated this position will travel 25% within the U.S.

SECURITY:

- Candidate must be a United States citizen or a resident alien who has been lawfully admitted for permanent residence in accordance with the Alien Registration policy established by the U.S. Immigration and Customs Enforcement.
- Candidate must be able to submit to and complete the appropriate background investigation and security via the Standard Form (SF) 85P, Questionnaire for Public Trust Positions, in order to be approved to work on the program.

BENEFITS:

- Comprehensive medical, optical, and dental insurance for employees and dependents
- Paid time off
- (10) company holidays
- Matching 401K
- Remote work flexibility
- Life insurance
- AD&D insurance for employees
- Tuition Assistance
- Flexible Spending Account
- Bereavement Leave for an immediate family member